



## **Curator - Position Description**

December 2022

### **Organizational Information**

The Print Center encourages the growth and understanding of photography and printmaking as vital contemporary arts through exhibitions, publications and educational programs. Founded in 1915, the mission of this historic nonprofit institution is unique in its dedication to contemporary printmaking and photography. The Print Center is a locally, nationally and internationally significant exhibition venue, as well as a community art and advocacy organization with an international outlook and a strong sense of local purpose. We focus creatively and ambitiously on critical issues of artistic practice related to contemporary use of the printed image. We approach exhibitions and programs as contributions to an ongoing and evolving conversation that spreads organically into a variety of disciplines and issues. The organization maintains archival collections, but does not actively collect.

The Print Center values diversity in staffing, leadership, the programming we present and the range of communities with which we engage. Our founding commitment to providing democratic access remains a guiding principle. We believe that art, artists, galleries and museums are deeply important to civic engagement and to building stronger communities. We honor the power of photography and print to raise and amplify a multiplicity of voices. We actively seek to employ a diverse group of people who embody our organizational values. We welcome and encourage individuals of all backgrounds to apply, especially those from groups who have been traditionally excluded by the museum field, who are inspired by our shared purpose and enjoy working collaboratively with others. We are proud to be an equal opportunity employer. All qualified applicants will receive fair and equal consideration for employment without regard to race, ancestry, ethnicity, nationality, religion, sexual orientation, gender identity and/or expression, age, disability, familial status, marital status, military service, or any other protected status.

The Print Center has a \$500,000 annual operating budget, a team-oriented, full-time staff of 5 as well as numerous part-time and contract employees, and an engaged Board of Governors. Additional information on The Print Center may be found at [www.printcenter.org](http://www.printcenter.org).

### **Curatorial Position**

The Jensen Bryan Curator reports directly to the Executive Director. The Curator is responsible for conceiving a curatorial vision for The Print Center, in accord with its organizational mission and long-range plan, and implementing that vision through organizing exhibitions, supplementary public programs and the ANNUAL International Competition (now in its 97th iteration), as well as managing the publications program. The Curator is expected to participate in all aspects of the work of the organization to enable it to fulfill its mission and to maintain standards of scholarship and professional practices.

The successful candidate will have a diverse range of curatorial, communication and exhibition related skills. This is an excellent opportunity to work with a committed and ambitious team to create and realize a high impact curatorial program in a historically significant organization, and to contribute to a vibrant and forward thinking program.

## **Responsibilities**

- Organize between five and eight temporary exhibitions annually in our three galleries. This encompasses every aspect of exhibition development and implementation, from initial planning and research to participation in budgeting and resource development, installation design, assisting in creating promotional strategies, and the development and presentation of interpretive materials and programs.
- Manage ANNUAL International Competition, one of the most prestigious competitions in the country, juried by a different guest juror(s) each year.
- Serve as registrar for exhibition materials to ensure proper documentation, installation and storage.
- Manage installation/deinstallation schedules and all exhibition related contractors.
- Assist Executive Director and Board of Governors with programmatic and strategic planning.
- Assist with donor stewardship and grantwriting and participate in planning and execution of fundraising activities.
- Maintain and manage exhibition archives.
- Organize and implement public programs that complement and supplement exhibitions.
- Represent the organization publicly.
- Provide content for exhibition interpretation, press, website, special events and scholarly publications.
- Maintain and build our network of colleagues and partners (for exhibitions, programs, commissions, publications) with local, national and international peers and organizations.
- Oversee creation and distribution of organizational publications.
- Provide curatorial content for Artists-in-Schools Program curricula, and assist with delivery of exhibition information to AISP Coordinator, teaching-artists and classroom teachers.
- Provide exhibition tours and train staff to do the same.

Some evenings and weekends are required, including fundraising and other special events.

## **Qualifications**

- Master's Degree, or equivalent experience, in a related field required.
- Extensive knowledge of contemporary art with a deep interest in printmaking and photography.
- Minimum of three years of curatorial experience.
- Expertise in art handling, installation and packing.
- Excellent writing and interpersonal skills.
- Ability to work with administrative and design computing programs.

## **Compensation and Benefits**

- Compensation \$52,000 annually.
- Health insurance, life insurance, long and short term disability insurance.
- Generous vacation, sick and personal time package.

**Applications will be accepted on a rolling basis through January 15, 2023 or until the position is filled.**

Please send cover letter and résumé to [search@printcenter.org](mailto:search@printcenter.org).

Candidates that move forward in the process will be asked for writing samples and references.